

BOLLINGER MOTORS RECRUITING AND ONBOARDING PRACTICES

FREQUENTLY ASKED QUESTIONS

The hiring process involves gathering a lot of candidate information such as personal data and background checks. At Bollinger Motors, we are committed to protecting the personal information you provide us. Candidates who may become employees can be assured that their personal information is safe by being securely captured and stored at each stage of the recruiting and onboarding process.

What is the recruiting process at Bollinger Motors?

Upon identifying a potential candidate, the Bollinger Motors hiring team will reach out via email and telephone to introduce themselves and discuss the open position. They will provide you with the Bollinger Motors career website link and request you to review the position and apply.

<https://bollingermotors.com/careers/>

Do you use Skype or Zoom to Interview?

No. All of our virtual interviews are conducted via Teams and with the camera turned on. Upon a successful Teams interview you will be invited to our facility in Oak Park, Michigan for an in-person interview with the complete hiring team and be given a tour.

Do you text with candidates?

Yes. With prior consent, we may mutually decide to have limited communication via text. That being said, we will never ask for any personal identifying information or financial information via text.

How will I receive my offer letter?

Upon successful completion of the in-person interview, you will be sent an offer through our secure online Onboarding Platform, Paylocity.

Do you ask for personal information when you send me the offer letter?

No. We will not ask for any financial information nor will we request copies of identification documents when we send you the offer letter.

When do you request personal data and copies of identification documents?

Once we receive the signed offer letter. The background check is conducted through a secure third-party service called Chekr (www.chekr.com), and the onboarding is conducted through a third-party service called Paylocity (www.paylocity.com).

Do you pay by check?

No. We pay through a secure payroll system by direct deposit.

Do I have to pay for Training Materials?

No. We would never ask a new employee to pay for training materials.

Do you ask employees to use Zelle or other online payment apps to pay vendors for services?

No. We would never ask employees to utilize Zelle or any other online payment app for any purpose.

For further information please reach out directly to the Bollinger Motors Human Resources team:

hr@bollingermotors.com